

Global Concepts Charter School
Monthly Board of Trustees Meeting
September 28, 2022
Following 5:00 p.m. Work Session
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held on Zoom from Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:47 p.m.

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, Daniel Wilczewski, William Kruger

Excused:

Absent:

Other Attendees: Tracy McGee, CEO
Liz Mastromatteo, High School Principal
Julie Ziobro, Elementary Principal
Lynda Spahr, Board Clerk

A quorum has been established.

Suzie Mazella made a motion to accept the agenda as presented Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

New Business

Principals' Reports

Suzie Mazella made a motion to accept the Principals' Reports as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #2 – Secretary’s Report

Anthony DeMarco presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packet. Suzie Mazella made a motion to accept the Secretary’s report as presented. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Item #3 – Treasurer’s Report

William Kruger presented the Treasurer’s Report referring to various correspondence that all Board members received in their monthly packet. Suzie Mazella made a motion to accept the Secretary’s report as presented. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #4 – Regular Meeting Minutes dated August 24, 2022

Suzie Mazella made a motion to accept the Regular monthly minutes dated August 24, 2020. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Operations

Daniel Wilczewski made a motion to create two (2) Additional District Floating Teacher positions as recommended by the CEO and Chairman Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to create an Assistant Athletic Director position as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to create a Staff Retention & Recruitment Committee as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve SchoolMint, Inc. subscription renewal for the 2022-2023 school year in the amount not to exceed \$9,724.04 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Studica for annual renewal of 100 Adobe Creative Cloud licenses in the amount not to exceed \$2,496.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes

Mr. Wilczewski Yes

Motion passed.

Daniel Wilczewski made a motion to approve Curriculum Associates, LLC for HS i-ready math and reading licenses and instruction in the amount not to exceed \$5,250.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Supplemental Health Care for contract buyout for Courtney Bley, RN in the amount not to exceed \$9,180.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Retirement Solutions Advisors, LLC and forms required for year ending December 31, 2021 in the amount not to exceed \$1,250.00 as recommended the CEO and Chairman. Motion seconded by Suzie Mazella and Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve McCandless Marketing for GCCS brand maintenance schedule July 1, 2022 to June 30, 2023 (\$6,000.00/Month) in the amount not to exceed \$72,000.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes

Mr. Wilczewski Yes

Motion passed.

Daniel Wilczewski made a motion to approve request for Therapeutic Crisis Intervention Training (TCI) in the amount not to exceed \$9,785.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Yemeni Community Sports Complex for soccer field rental in the amount not to exceed \$1,000.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Personnel:

William Kruger made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Liz Mastromaetto – High School Principal – effective September 30, 2022
- Tamar Cole – HS Secretary – effective September 23, 2022
- Grace Perez – K-8 ESL Teacher– effective August 25, 2022
- Joseph Neilson – HS Math AIS Teacher – effective August 26, 2022
- Peter Wlosinski – K- 8 Math Teacher – effective September 14, 2022
- Michelle Stefanski – K-8 Monitor – effective September 6, 2022
- Rio Reed – HS Lead Cleaner – effective September 9, 2022
- Michelle Barbarito – K-8 Cleaner – effective September 28, 2022

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Larry Minor – K-8 Monitor – effective August 29, 2022
- Jonathan Buck – HS Credit Recovery – August 29, 2022
- Adam Demer – HS ELA – effective September 6, 2022
- Octavia Dawkins – K-8 Social Worker – effective October 3, 2022
- Erin Dempsey – HS ELA Teacher – effective October 7, 2022
- Richard Sasala III – K-8 Floating Teacher – effective September 8, 2022
- Sydney Bradford – HS School Counselor – effective September 8, 2022
- Christopher Walsh – Substitute HS Principal – effective September 29, 2022
- Jimmie Atkins – HS Special Education Teacher – effective September 26, 2022
- Zachery Michel – HS Cleaner – effective September 22, 2022
- Licinda Ball – K-8 Cleaner – effective September 28, 2022
- Denise Gaulin – K-8 Literacy Specialist – effective September 28, 2022

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Vendors:

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- A 24 Hour National Door, Inc. – Fix K-8 gym doors
- YourMembership.com, Inc. – Post administrative positions
(Finance Committee approved as School Administrators Association of NYS)

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Singer Kittredge for K-8 mobile heated cabinet (\$2,589.00), convection gas oven (\$10,996.00) and milk cooler (\$3,061.65) in the total not to exceed \$16,646.65 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
-------------	-----

Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Singer Kittredge for HS cold food serving counter (\$8,702.00), mobile heated cabinet (\$2,589.00), Wire shelving (\$260.00), and convection gas oven (\$10,996.66) in the total amount not to exceed \$22,547.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Eaton Office Supply for office furniture for new K-8 Principal in the amount not to exceed \$1,612.20 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Buffalo News for employment ads in the amount not to exceed \$2,637.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Gorenflo's Buffalo Wholesale Lock Co. for HS insulated door, closer, sweep and threshold in the amount not to exceed \$3,221.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
-------------	-----

Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Ancora Publishing for Safe & Civil Schools materials in the amount not to exceed \$1,647.80 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Wegman's Shoppers Club for August 30, 2022 K-8 and HS luncheon in the amount not to exceed \$1,471.97 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for services through July 31, 2022 in the amount not to exceed \$1,380.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for June 2022 billing in the amount not to exceed \$2,105.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Kruger	Yes

Mr. DeMarco Yes
Mr. Wilczewski Yes

Motion passed.

Additional Information

Public Participation

There were no questions from the public.

Adjourn

Anthony DeMarco made a motion to adjourn. Motion seconded by Suzie Mazella. Motion passed by voice vote.

Meeting adjourned at 6:03 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

Antony DeMarco, Secretary
GCCS Board of Trustees